

**Synod of the Southwest
Presbyterian Church (U.S.A.)**

Application for Funding Support

All applicants should read the instructions before completing the application form.
Please type or print legibly. Applicants will normally be notified of application status within
two (2) weeks of submitting the application to the office of the Synod of the Southwest at
robin@synodsw.org.

Date of Application:

Fund number and name, if known:

Amount Requested - If individual, CANNOT exceed \$500.

Have you previously recieved a fund grant from the Synod of the Southwest? Check appropriate box	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If so, how much did you receive? \$

Calendar Year:

Applicant's Contact Information
(If an organization, list organization name/contact person's name)

Name:

Address:

Email:

Telephone Number:

Proposed Use

Short Description (briefly describe the purpose for which the funding is sought):

**What funds being received from other sources to support the purpose for which the funds are sought?
If so, what are the sources and how much from each source has been approved?**

1
2
3
4

How will your participation in this program benefit your congregation?
(If an organization, how will this program benefit your organization and/or congregations and/or your presbytery and/or the synod?)

FOR OFFICE USE ONLY

Approved: _____
Signature Date

Name

Reported to Synod Finance Committee: _____
Date

Instructions & Guidelines for Completing Application

- 1 Please answer all questions and provide all information requested. Failure to do so will result in rejection of the application. Particularly, please provide specific amount(s) you are receiving from other sources.**
 - 2 Applicant must identify at least one source that has agreed also to provide funding, other than the Synod of the Southwest, in support of the purpose for which the Synod grant is being requested. We expect one of those additional funders shall be either the Applicant's congregation or the presbytery in which the applicant resides, if the applicant is an individual. If the applicant is an organization, one of those additional funders shall be either the presbytery in which the organization operates, or is organized or an agency of the General Assembly.**
 - 3 Applicants who are individuals will normally be eligible for a total of no more than \$500 in grant funding per year.**
 - 4 In the case of scholarship assistance to attend/participate in an event (conference, retreat, etc.), please include brochures, registration form, event budget, etc. with the application so that we may be better informed about the purpose and total cost to you and, if applicable, total cost of the event. Failure to provide the information will certainly delay processing the request until the information is provided or will result in denial if the requested information is not provided.**
 - 5 If you require additional space to complete application, please do so on a second sheet.**
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